HPTC Job Board Employer Job Form

Please complete this job description form in its entirety. Your submission will be reviewed and posted for a period of 30 days unless you request a specific time period. If you have questions please contact Katie Shirley at kshirley@hptc.edu.

| Your Name (First and Last) |
|---|
| Your Email (for questions about your job listing) |
| Posting start and end dates: |
| Name of Company: |
| |
| Position to be posted: |
| |
| Primary Function: |
| |
| Required skills: |
| |
| Hours: |
| Salary range: |
| Application process / Contact Information: |
| |
| |
| |
| Additional notes or comments: |
| |
| |
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After completing and saving the form, return to

kshirley@hptc.edu or fax to 580-571-6006.