

## **Campus Security Report**

### **Statement of Policy on Reporting Crime and Emergencies on Campus**

High Plains Technology Center strives to maintain a secure and safe environment for its students, employees, and the public. High Plains Technology Center encourages all persons to report any criminal or suspicious activity to an Assistant Superintendent who will take appropriate action after analyzing and investigating the seriousness of the incident. If a crime should occur on campus, a victim or witness should report it immediately to the Assistant Superintendent's office located in the central office area.

The Assistant Superintendent will report this crime to the appropriate local authorities. The law enforcement agencies will then gather information and make an official report.

High Plains Technology Center provides **timely warning** to the campus community of any occurrences of crime that are reported and are considered to represent a threat to students and/or employees. Timely warnings may come in the form of a call from the school's automated call system, an announcement on the intercom, or a personal visit to the employees' offices and to the classrooms.

The Assistant Superintendent will maintain a daily log of crimes reported to the police containing the nature, date, time, and general location of each crime and the disposition of the complaint, if known. This log will be available to the public upon request unless the release of information would jeopardize an on-going criminal investigation or the safety of any individual.

### **Statement Concerning Security of Facilities**

High Plains Technology Center understands its mission in providing education to the students, including access to the facilities. It is equally important that we be aware of our responsibilities to our students, our employees, and the public in providing a secure and safe environment in which to study and work. Protection of the facilities and equipment is also considered.

- There are scheduled times for all building lockups. High Plains Tech maintenance staff performs these duties.
- Classrooms are kept locked when a class is not in session. Students may be authorized to be in a classroom when class is not in session only under the direct supervision (physically present) of a faculty or staff member.
- No building keys will be issued to students nor will a faculty or staff member loan a building key to a student or non-employee. The only exception by the district is with permission of the administration.
- High Plains Technology Center faculty and staff are encouraged to check in with the law enforcement department if they are going to be in the building after normal working hours. Law enforcement agencies will also make periodic welfare checks.
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## **Statement of Policy on Campus Law Enforcement**

High Plains Technology Center depends on local or county law enforcement services for its campuses. These officers help provide a safe campus environment for students, staff, and visitors. Law enforcement officers perform a variety of tasks, which include investigation of criminal activity, apprehension of criminals, accident and fire response.

High Plains Technology Center maintains an excellent working relationship with local law enforcement officials. Serious crimes and other incidents that are deemed to be of interest to State and/or local agencies are reported to those agencies. All serious crime is reported to the Oklahoma Bureau of Investigation (OSBI) Headquarters for publication in the annual Uniform Crime Report.

High Plains Technology Center encourages all persons to report criminal or suspicious activity to a High Plains Technology Center employee.

## **Statement of Programs and Security Procedures and Practices**

The campus security report is available to all High Plains Tech students. Upon enrollment all students receive a copy of the handbook, which includes a section that describes how and where students can locate this report. A copy of this consumer information guide is available in student services, guidance office, and financial aid office and in all administrative offices.

High Plains Technology Center maintains a weapons free environment. Any student in this district who uses or possesses a firearm at school, at any school-sponsored event, or in or upon any school property including school transportation or school-sponsored transportation will be removed from school for not less than one full calendar year. Any student who violates this policy may be subject to discipline, which may include suspension of up to one full calendar year (for firearms) or for any term less than one calendar year (for weapons other than firearms) as determined by the superintendent or designee.

High Plains Tech Crime Prevention activities may include but are not limited to crime prevention seminars for students, staff, and faculty.

In addition to being informed about Campus Security during orientation and with periodical updates, on October 1st of each year, High Plains Technology Center publishes and distributes an annual Campus Security Report to all enrolled students and current employees. A paper copy of the report is available upon request in the Financial Aid Office. The report may be viewed below and also a complete copy of the report may be viewed at <http://ope.ed.gov/security>.

**Disclosure Requirement of Crime Awareness and Campus Security Act of 1990  
Senate Bill 580**

High Plains Tech believes that the public should know how to report a possible crime which occurs at the site of the technology center campuses in Alva or Fairview. To report a possible crime, a victim or witness need to contact Barclay Holt or Taylor Barnett, Assistant Superintendent's or Amber Riley, Counselor. The Assistant Superintendent will report this crime to the appropriate local authorities. The law enforcement agencies will then gather information and make an official report.

Statistics for High Plains Technology Center

Calendar Years	2017	2018	2019
Murder	0	0	0
Manslaughter	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Forcible/Non-Forcible Sex Offenses	0	0	2
Hate Crimes	0	0	0
Arson	0	0	0
Campus Discipline			
Liquor Law Violation	4	0	0
Drug Related Violation	2	0	3
Weapons Possession	0	0	0

High Plains Tech complies with the Violence Against Women Reauthorization Act (VAWA) and the Campus Sexual Violence Elimination Act (Campus SaVE Act).

These acts expand the Clery Act's coverage rights to victims of domestic violence, dating violence, and stalking. They also update prevention guidelines and victim's rights. Detailed information can be found in the Student Handbook and Consumer Information Handbook at [www.hptc.edu](http://www.hptc.edu).