

## **Tuition and Fees**

### **Tuition Costs:**

**High School In-District:** No Tuition Cost

**High School Out-of-District:** \$19,504.00 per year

High school students who attend school in the High Plains Technology Center District may attend without paying tuition; however, additional fees for courses will be the responsibility of the student.

**Adult In-District:** \$2.25 per hour

**Adult Out-of-District:** \$4.50 per hour

A full-time adult student attends 6.50 hours per day and a half-time student attends 3.25 hours per day in either the AM or PM.

## **REFUND POLICY AND REQUIREMENTS FOR WITHDRAWAL**

It is the policy of the technology center Board of Education that students who have paid tuition for adult programs be given full or partial refunds under conditions stated in established guidelines. This policy applies when a student officially withdraws from a full-time or short-term adult program or short-term multi-client classes prior to the specified time within the instructional period for which he/she has been charged and includes full or partial refund of tuition, fees and other charges.

The term "withdrawal" shall mean written notification by a student of his/her intention to discontinue class attendance.

## **INSTITUTIONAL REFUND POLICY**

High Plains will abide by the following refund policy if the student officially withdraws through Student Services.

1. 100% tuition and supply fees are refundable to the student if the technology center cancels the program.
2. 100% tuition if the student formally withdraws on the 1st thru the 10th day of class.
3. Once the student has completed the withdrawal process and it has been determined that the student is due a refund, a check will be processed and available within five to seven working days.
4. Nonattendance of classes does NOT constitute official withdrawal. The student must complete an official withdrawal form in order to be eligible for a refund.
5. A refund request will not be approved unless all financial obligations to the technology center have been met.
6. When a student is eligible for a refund, the amount of the refund may be credited toward enrollment in another High Plains Technology Center course.
7. 0% tuition refund after the 10th day of class for the enrollment period.
8. No refund is given for books and or fees.
9. Return of Title IV repayment formulas will be used for students receiving Pell Grants.

## Practical Nursing

### TUITION, FEES, AND REFUND POLICY

**Deposit:** \$50 non-refundable deposit is required when student is notified of acceptance into the PN program. This does not apply to tuition.

**Tuition/Fee:** In district: \$3021.75 per year plus program fee of \$3000 for books, materials, and fees for a total of \$6021.75.

**Tuition/Fee:** Out of district: \$6043.50 per year plus program fee of \$3000 for books, materials, and fees for a total of \$9043.50.

If student has been approved for financial aid or an agency is going to pay for tuition and fees, there must be an official notification to the Registrar as stated in the acceptance letter. Financial aids and agency funding are received only by those who apply and meet specific individual criteria.

If students are receiving financial aid, the amount of the educational aid check will be applied to the unpaid portion of fees and tuition until that is paid in full.

Students should have a contingency plan for payment since the process of applying for financial aid or agency funding does not necessarily guarantee the funding will be received. It is also important to note continued funding requires satisfactory progress be shown throughout the program. Satisfactory progress means the student meets specified academic and attendance criteria. Financial aid is not meant to meet all the necessary living/personal expenses incurred by the student during the school year.

Tuition payment plan:

- a. For those who do not have official notification of financial aid or agency on file, a payment schedule is developed with registrar by July 15 as stated in the letter of acceptance. Due dates and payments are established at that time.
- b. Students should insure payments are current and made in a timely manner. Failure to comply with the payment plan will result in the student not being able to continue in the program past the date the payment was due.
- c. The payment plan specifically outlines monthly amounts for in district and out of district payments. All tuition must be paid by May 1.

### REFUND POLICY: PRACTICAL NURSING

If a student withdraws, drops, or for some reason fails to complete a period of enrollment for which they owe or have been charged, High Plains Technology Center will calculate the amount of tuition due or that which may be refunded based on number of days attended. The program fee of \$3000 will not be refunded. Regardless of the number of days attended, program fee of \$3000 must be paid in full.

Refunds for students receiving any financial aid will be calculated by financial aid department according to pertinent rules and regulations.

#### Estimated Costs

Program Fees:

Items may include but are **not** limited to: (List may be subject to change by administrative decision.)

Course Textbooks  
ODCTE Curriculum  
HESI Curriculum

HESI Review & Assessment Materials  
Student Uniforms  
Live Review for NCLEX-PN Examination

Professional Liability Insurance  
Name Tags

Items that are not covered in the program fee or tuition but considered essential for the program may include but not be limited to: Immunizations/preclinical health screening, optional conferences, graduation uniform and shoes, field trips/meals, watch with second hand, field

## **Financial Aid**

### **Federal Pell Grant**

The Federal Pell Grant is a federally funded grant program which provides funds for educational expenses to adult students who attend post-secondary education. Pell Grants do not have to be repaid. Pell Grant amounts are dependent on the student's expected family contribution (EFC) as determined by the U.S. Department of Education using a standard formula to evaluate the financial information reported on the Free Application for Federal Student Aid (FAFSA), the cost of attendance (as determined by the school), the student's enrollment status (full-time or part-time), and whether the student attends for a full academic year or less.

### **Steps to Apply**

All adult students are encouraged to apply for financial aid.

Complete the "Free Application for Federal Student Aid" (FAFSA) online at <https://fafsa.ed.gov>.

- Create a FSA ID to serve as an electronic signature
- Identify HPTC as your school code choice on the FAFSA application.
- HPTC's Federal Code is 016118.