



Career Plan of Study

Service Careers/Year: _____
 Teacher Prep

Learner Name _____ Date _____

Learner Signature _____ Advisor Signature _____

Parent/Guardian Signature (if required) _____ Student Status ___ Secondary ___ Post-Secondary

	Grade	Start Date	Date Complete	Hours
Recommended Course Sequence				
Academic Commitment to Education (ACE) FC00028				120
Classroom Management FC00186				120
Field Experience FC00187				75
Introduction to Computers & Applications TI01386				45
Introduction to Education FC00188				120
Professional Development for Teacher Prep FC00208				45
Total Hours				525

Career Enhancement	Work-Based Learning Options		Certifications	
			BrainBench Certifications	
	<small>(A = Active, NA = Not Active)</small>			
	Years _____			
	____ Member	____ Committee Member		
	____ Officer	____ Committee Chair		
	____ State Competitions	____ National Competitions		
	Other:			
Clinical Site Date _____		Oklahoma Department of Career Tech Recommended Certifications		
Location _____				
Special Notes:				
<small>**High Plains Technology Center does not condone discrimination with regard to race, color, national origin, religion, gender, age, disability or veteran status in enrollment or employment, nor in the educational programs or activities which it operates.</small>				
*To earn a Completion Certificate, student must maintain an 80% in each course and pass required certification exams.				



Career Plan of Study

Service Careers/Year: _____
Early Care & Education Teacher Assistant

Learner Name _____ **Date** _____

Learner Signature _____ **Advisor Signature** _____

Parent/Guardian Signature (if required) _____ **Student Status** ___ **Secondary** ___ **Post-Secondary**

	Grade	Start Date	Date Complete	Hours
Recommended Course Sequence				
Early Care & Education Teacher Assistant FC00020				525
Early Child Program Planning FC00174				90
ELCCT FC00059				20
Total Hours				635

Career Enhancement	Work-Based Learning Options	Certifications	
		BrainBench Certifications	
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Career Plan of Study

Service Careers/Year: _____

Service Careers Building and Grounds Maintenance
Technician Assistant

Learner Name _____ Date _____

Learner Signature _____ Advisor Signature _____

Parent/Guardian Signature (if required) _____ Student Status Secondary Post-Secondary

	Course #	Start Date	Date Complete	Hours
Recommended Course Sequence				
Service Careers Life Skills	TI00378			45
Landscape Tool Operation	TI00615			120
Custodial Safety Practices	TI00444			30
Introduction to Cleaning Chemicals	TI00982			15
Intro to Rest Room Maintenance	TI00964			15
Landscaping Design Considerations	TI00612			60
Preventive Maintenance for Horticulture Equipment	TI01370			60
Custodial Services	TI00377			75
Custodial Services II	TI01428			150
Floor Care Equipment	TI00950			30
Upholstery and Carpet Maintenance	TI00985			15
Landscape Grounds Keeping	TI00613			120
Workforce Staging	TI00802			30
Automotive Detailing for Delivery	TI00366			30
Principles of Horticulture	TI00588			30
Propagation of Horticulture Plants	TI00589			60
Fertilizers and Soils	TI00593			60
Floral Industry	TI011138			30
	Total Hours			975

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Updated 7/18/18



Career Plan of Study

Service Careers/Year: _____
Floriculture Design Assistant

Learner Name _____ **Date** _____

Learner Signature _____ **Advisor Signature** _____

Parent/Guardian Signature (if required) _____ **Student Status** Secondary Post-Secondary

		Grade	Start Date	Date Complete	Hours
Recommended Course Sequence					
Theory and Design	TI01214				300
Flowers and Foliage	TI00621				75
Basic Techniques and Styles	TI00622				105
Beyond the Basics	TI01137				105
Wedding Flowers	TI01225				180
Sympathy Flowers	TI01226				75
Floral Industry	TI01138				30
Workforce Staging	TI00802				30
Independent Living Skills	TI00156				108
Workforce Connection	TI00192				120
	Total Hours 1128				

Career Enhancement	Work-Based Learning Options		Certifications	
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Updated 7/18/18